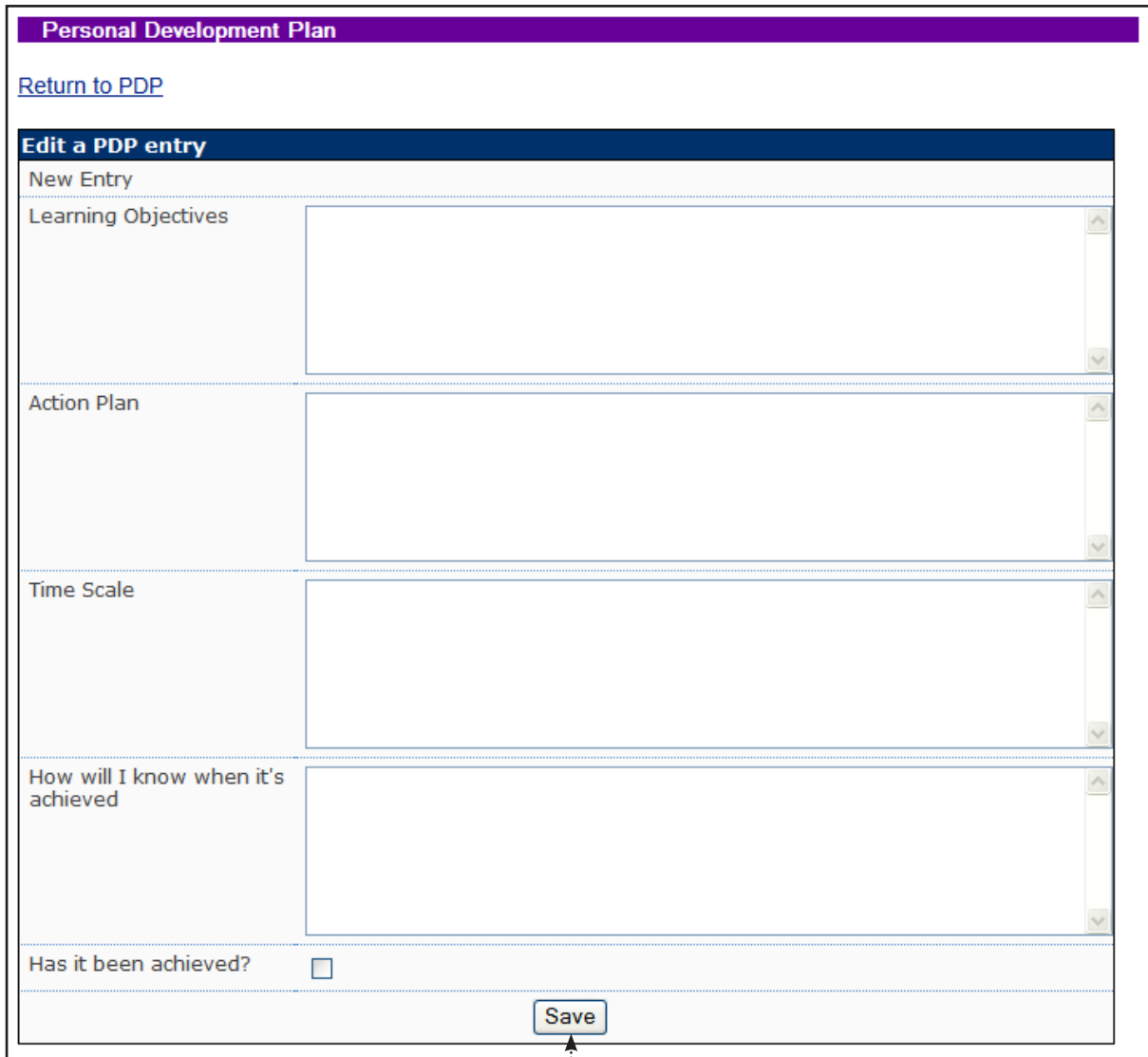


## ADD NEW PDP ENTRY

To add a new PDP entry, follow the steps outlined below.

1. Click on 'PDP' on the left menu.
2. At the top of the Personal Development Plan page, click on 'Create new entry'.
3. This will open up the entry for you to fill the information in.



The screenshot shows a web interface for adding a new Personal Development Plan (PDP) entry. At the top, there is a purple header bar with the text "Personal Development Plan". Below this, there is a blue link labeled "Return to PDP". The main content area is titled "Edit a PDP entry" and contains a "New Entry" section. This section is divided into four rows, each with a label on the left and a large text input field on the right. The labels are "Learning Objectives", "Action Plan", "Time Scale", and "How will I know when it's achieved". Each input field has a vertical scrollbar on its right side. At the bottom of the form, there is a checkbox labeled "Has it been achieved?" which is currently unchecked. Below the checkbox is a "Save" button. A dotted arrow points from the "Save" button down to the fourth step of the instructions below the form.

4. Once you have completed the form, click 'Save'